

Risk Assessment

RA009D - Lone Working Checking Systems



ABI Equipment Ltd	Creation Date: 13/09/23
Lone Working Checking Systems	

Line Managers must ensure that effective checking systems are in place and that lone workers can be accounted for at all times.

Lone Working Scenario:	Checking/Control Measure(s):
Working in yard	<ol style="list-style-type: none"> 1) Regularly check in with employee (physically or by telephone) – appropriate to type of work, and; 2) Monitor security cameras (from office or remotely if required) to confirm employee safety, and; 3) Employees check in with Line Manager (or nominee) before starting each new task, and; 4) Employee to contact Line Manager (or nominee) immediately in the event of any issues.
Welding/grinding in welding bay Only	<ol style="list-style-type: none"> 1) Regularly check in with employee (physically or by telephone) – appropriate to type of work, and; 2) Monitor security cameras (from office or remotely if required) to confirm employee safety, and; 3) Employees check in with Line Manager (or nominee) before starting each new task, and; 4) Employee to contact Line Manager (or nominee) immediately in the event of any issues.
Driving to/from customer site	<ol style="list-style-type: none"> 1) Check in with employee by telephone during journey and to confirm safe arrival at destination, and; 2) Periodic review of vehicle tracking systems to confirm employee safety, and; 3) Employee to contact Line Manager (or nominee) immediately by telephone in the event of any issues.
Working on site	<ol style="list-style-type: none"> 1) Ensure the site is prepared for our employees attendance and that suitable care is in place, and; 2) Employees to follow all on site checking in /out / attendance/ reporting requirements, and; 3) Regularly check in with employee (physically or by telephone) – appropriate to type of work, and; 4) Employees check in with Line Manager (or nominee) before starting each new task, and; 5) Employee to contact Line Manager (or nominee) immediately in the event of any issues.
Working in office	<ol style="list-style-type: none"> 1) On arrival let workshop staff (if present) know they are there, or contact Line Manager by telephone, and; 2) Regularly check in with employee (physically or by telephone) – appropriate to type of work, and; 3) Employees check in with Line Manager (or nominee) before starting each new task, and; 4) Employee to contact Line Manager (or nominee) immediately in the event of any issues.

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Approval and Review		
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